

SBC CORPORATION BERHAD
Registration No. 199001007740 (199310-P)
(Incorporated in Malaysia)

**Administrative Guide for the Thirty-second Annual General Meeting (“AGM”)
of the Company scheduled to be held at Unit No. C-01, Concourse Level, PJX-HM Shah Tower,
No. 16A, Persiaran Barat, 46050 Petaling Jaya, Selangor Darul Ehsan
on Thursday, 29 September 2022 at 10.00 a.m.**

Dear Shareholders of SBC Corporation Berhad

1. Safety measures in light of Coronavirus Disease 2019 (COVID-19)

- (a) The Company places paramount importance on the well-being and safety of all stakeholders including shareholders, proxies and other attendees, and measures have been implemented, and will continue to implement the applicable directive, safety and precautionary requirements prescribed by the Government, the Ministry of Health and other relevant authorities to curb spread of COVID-19.
- (b) We encourage shareholders to appoint the Chairman of the Meeting as your proxy to attend and vote on your behalf at the Thirty-second AGM as voting is by poll. You may submit your form of proxy with pre-determined voting instructions for the Chairman to vote on behalf.
- (c) If you would like to raise any questions in relation to the Ordinary Resolutions set out in the Notice of the Thirty-second AGM dated 29 July 2022, you may email your questions to cjkan@tacsco.com.my by 22 September 2022 and the Company would attend to your questions soonest possible via email.
- (d) Shareholders/Proxies/Attendees who are feeling unwell or under quarantine, please refrain from attending the AGM in person.
- (e) Shareholders/Proxies/Attendees who have been in physical contact with person infected with COVID-19 are advised to refrain from attending the AGM in person.
- (f) Shareholders/Proxies/Attendees are required to wear a face mask before and throughout the AGM.

2. No Door Gift

There will be no door gift provided for the AGM.

3. Registration

Registration will start at 9:00 a.m. on Thursday, 29 September 2022

4. Updates on AGM Arrangement

Shareholders are reminded to monitor the Company’s website and announcements on Bursa Malaysia’s website from time to time for any changes to the AGM arrangement.